

MPD

~~SECRET~~

010256  
1 FEB 1956

MEMORANDUM FOR: Director of Personnel

SUBJECT: Semi-Annual Report of Accomplishments and Program Plans *MILITARY PERSONNEL DIVISION*

SECTION 1. Major Accomplishments and Significant Developments During the Period 1 Jul - 31 Dec 55

1. Military Strength Statistics.

a. The following figures represent CIA military strength statistics as of 31 Dec 55:

	<u>AUTH</u>	<u>ON DUTY</u>	<u>IN PROCESS</u>	<u>VACANCIES</u>	<u>ON REQUISITION</u>	
Officers	[REDACTED]					25X9A2
Enlisted						
Total						

\* Overage: double-slotted for training.

25X9A2 b. The above authorization of military personnel represents a reduction of [REDACTED] from the previous CIA ceiling of [REDACTED] military personnel. The Department of Defense peacetime authorization of military personnel for CIA details remains [REDACTED]. 25X9A2

25X9A2

2. Organization of Military Personnel Division.

There has been no major change in the internal organization of this Division in the past six months; however, shifts in the work loads of several sections and individuals have been made necessary because of two new classified Agency projects involving military personnel. Organization Chart is attached as Annex "A".

3. Procurement, 1 Jul - 31 Dec 55.

25X9A2 a. A total of [REDACTED] requisitions were submitted to the Department of Defense, against which the Services nominated approximately [REDACTED] military personnel. Of these nominees, [REDACTED] were accepted by the Agency and 25X9A2 [REDACTED] were declined because of lack of specific qualifications, security or medical considerations, or other reasons. As of 31 Dec [REDACTED] there were 25X9A2 requisitions outstanding for [REDACTED] military personnel ([REDACTED] enlisted men). 25X9A2

~~SECRET~~

DOC	6	REV DATE	24-6-81	BY	006199
ORIG COMB	—	OPI	32	TYPE	01
ORIG CLASS	5	PAGES	9	REV CLASS	5
JUST	22	NEXT REV	2011	AUTH	HR TO-2

25X9A2

Approved For Release 1999/09/08 : CIA-RDP80-01826R000100070007-1

Next 2 Page(s) In Document Exempt

Approved For Release 1999/09/08 : CIA-RDP80-01826R000100070007-1

with the results of the interviews for the preceeding six-months period, shows improvement in most areas:

<u>ATTITUDE</u>	<u>1 Jan - 30 Jun 55</u>	<u>1 Jul - 31 Dec 55</u>
1. Military specialty fully utilized	66.9%	78.3%
2. Service career benefitted	51.3	52.5
3. Satisfied with personnel administration	87.6	88.3
4. Satisfied with promotion system	94.1	97.6
5. Would welcome second tour with CIA	67.8	73.3
6. Assignment required active duty military	38.0	49.2

b. There was no change in the percentage (99.2) of those who reported "Good relations with co-workers"; most of the individuals queried reported such relations as "Excellent". A smaller proportion of individuals (74.2% as against the previous 76.9%) considered their grade consistent with their Agency job; however, this shift was from the uncomplimentary "Grade higher than the job called for" (7.5% as against the previous 12.4%), to the more individually gratifying position of "Military grade lower than job called for" (18.3 as against previous 10.7%). A slightly smaller percentage of those interviewed agreed with CIA policies and methods (56.7% compared with previous 60.3%); however, fewer disagreed (7.5% compared with 8.3%); the shift in answers was to "No comment on CIA policies and methods." There was a decline of 7.4% in the number of individuals interested in civilian employment with CIA.

### 13. Military Personnel Division Memorandums.

Internal regulations for the administration of MPD are contained in MPD Memorandums. All these have been rewritten in order to consolidate, clarify, and simplify their contents, and to eliminate obsolete or unnecessary instructions. The revised series was re-numbered, using the subject classification system and base numbers employed in Agency regulations and memorandums, in place of the Air Force classification system previously used. The current 31 MPDM's replace 54 rescinded or revised memos.

### 14. Improvements in Administrative and Personnel Procedures.

a. Agency travel orders written on military personnel assigned to CIA are now being written under the provisions of the Joint Travel Regulations.

b. A check list for Letters of Authorization was devised and distributed to the operating divisions.

25X1C4a

d. The preparation of morning reports has been improved by the rendering of "feeder reports" from the field on a weekly basis, in place of the daily reports submitted in irregular batches. Emergency data (e.g., death, serious illness, etc) are submitted by cable.

25X1A6d e. Military personnel assigned PCS to the [REDACTED] 25X1A6d  
[REDACTED] have been granted the \$2.57 subsistence a day authorized military personnel required to subsist at a civilian mess. In addition, military personnel now placed on TDY at [REDACTED] and assigned government quarters will not be subject to payment of linen and maid service. 25X1A6d

15. Improvements in Procurement Procedures.

25X1A9a a. Major [REDACTED], Chief of Manning Branch, during a ten days TDY trip to Headquarters Third Army and to Fort [REDACTED]

25X1C4a [REDACTED]

25X1C4a [REDACTED]

c. A new procedure for the actual assignment of Army officers to CIA has been developed in cooperation with the Department of the Army. Prior to issuance of PCS orders, officer nominees will be brought to Washington for three days TDY for interviews with Security, Medical Office, and the operating division. Upon receipt of approval from each of these offices, the Department of the Army will be requested to issue necessary PCS orders. This arrangement obviates the necessity of requesting waivers of the Joint Travel Regulations prohibiting more than one PCS within a calendar year, saves embarrassment in the case of rejected nominees, and eliminates much of the confusion and extra cost for the accepted nominees and their family.

Similarly, the Department of the Navy has agreed to place Navy nominees, both officer and enlisted, on TDY to Washington, D.C. for three days for Agency clearance prior to the issuance of PCS orders, if the nominees are already in Continental U.S. and it is at all feasible.

~~SECRET~~

## SECTION 2. Program Plans for Period 15 Jan - 30 Jun 56

### 1. CIA Reserve Program

a. Final plans have been completed for a new type of Reserve Duty Training for the Agency's Army, Air Force, and Marine Corps units. In the past, the combined unit training has been conducted in the Department of Interior Auditorium with about five hundred reservists in attendance at each meeting. This type of program was considered partially ineffective due to large group involved. In view of current mobilization planning and service requirements for training that will increase the individual reservist's proficiency in his military specialty, the training program has been revised. Effective 23 January 1956, small groups, consisting of from fifteen to thirty reservists, will train in subjects pertinent to the Agency's wartime role in support of military operations. The training will be conducted by reservists who will follow instructional material prepared by members of the three units involved. Since the training does not pertain, entirely, to military subjects, the Naval unit has been denied the opportunity by the Potomac River Naval Command to participate in the program. This unit is training separately following an approved program covering Naval subjects, such as shipboard organization, navigation, etc.

b. Arrangements have been made for certain members of the units to attend the National Resources Conferences at various locations throughout the United States. These conferences deal with economic and industrial mobilization. Also, opportunities to attend various service schools for refresher courses in many military specialty fields are being made available to the reservists.

c. At the request of CIA, a Department of Defense Ad Hoc Committee was formed to make recommendations concerning the Agency's reserve program, estimated mobilization requirements, and appropriate reserve training. The recommendations made in the final report of this committee, 8 September 1955, have been circulated through interested offices of the DD/S area, and steps are being taken to implement those which require action by CIA.

### 2. Personnel Administration Services.

Military Personnel Division will emphasize continued liaison with field installations to obtain first hand information regarding the military personnel problems of operating officials, and to provide better personnel service to the military detailed to the Agency.

### 3. Mobilization Program.

Military personnel who have left the Agency will continue to be screened for selection of individuals desired in mobilization assignments

~~SECRET~~

with CIA. When the screening is completed, steps will be taken to arrange mobilization assignments for those whom the Services are willing to make available. This activity is being conducted with the concurrence of the Mobilization Planning Branch.



Col, AGC  
Chief, Military Personnel Division

25X1A9a

25X1A8a

Approved For Release 1999/09/08 : CIA-RDP80-01826R000100070007-1

Approved For Release 1999/09/08 : CIA-RDP80-01826R000100070007-1